## ACCOMMODATION RESERVATION \& PAYMENT AUTHORISATION FORM

## KES Sustainable Design \& Manufacturing

## Dates: 24-26 June 2018

NIGHTLY RATES (based on single/ double occupancy for room Only)
Extra persons fees applies for $3^{\text {rd }}$ or $4^{\text {th }}$ person in room - $\$ 40$ per person per night Room Only
$\begin{array}{ll}\text { City View Twin Room Only } & \$ 118 \\ \text { Ocean View twin/King Room Only } & \$ 138\end{array}$
High Ocean view King Room Only \$158

Full Buffet Breakfast - $\$ 15.00$ per person extra
(Rooms and bedding are all subject to availability at time of booking)
(Room Rates does not apply GST, only on Breakfast components)
Arrival Date: $\qquad$ Arrival Time $\qquad$

Departure Date: $\qquad$ Departure Time $\qquad$
(Check In from 2.00pm and Check Out no later than 10.00am)
Number of Adults $\qquad$ Children (4-12): $\qquad$ Number of Rooms Required: $\qquad$
Preferred Bedding (request only please circle)
Two Double Beds OR One King Bed (Limited Kings available, All Rooms are NON Smoking)
Surname $\qquad$
First Name: $\qquad$
Home Address $\qquad$
Postcode: $\qquad$ Email: $\qquad$
Contact Numbers - Mobile $\qquad$ Work: $\qquad$ Fax: $\qquad$

## CREDIT CARD / PRE PAYMENT OF ACCOMMODATION \& BREAKFAST

The credit card (as per details below) will be used as to guarantee this booking Only (NO SHOWs and cancellations within 7 days of arrival will occur 1 night fee automatically).
Upon arrival you are required to make full payment prior to check-in
Credit Card: Amex Bankcard Diners MasterCard Visa
Credit Card Number $\qquad$ Expiry $\qquad$ :

Credit Card Holder $\qquad$ Signature $\qquad$
Summary of Accommodation and breakfast
\$ $\qquad$ x $\qquad$ nights = \$

If the Credit Card holder's name is different to the guest name, please specify below.
$\square$ Room Only
$\square$ All Charges
$\square$ Room and Breakfast
$\square$ Guarantee only, Guest Pay upon arrival
$\square$ Other (Specify here,

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[^0]:    **Any cancellations made within 7 days of arrival are subject to 1 night cancellation fee** Please allow 48 Hrs. (working hours) for a confirmation once the form has been submitted

